



Date

Applicant's or Employee's Name
Address
City, State & Zip

Re: Adverse Action Notice

Dear Mr. or Ms. Applicant:

This notice is provided pursuant to the Fair Credit Reporting Act.

Your Company has made a decision not to move forward with your application for employment. This decision was based in whole, or in part on information provided in your investigative consumer report.

This report was compiled by Applicant Insight Limited, Inc., PO Box 458, New Port Richey, Florida 34656-0458, telephone (800) 771-7703. However, Applicant Insight did not make the decision to take this adverse action against you and cannot provide you with any specific reasons why the decision was made.

You are entitled to obtain a copy of the investigative consumer report directly from Applicant Insight Limited, Inc. by requesting a copy of the report in writing. You will need to provide positive identification, such as a copy of your driver's license, passport, or birth certificate.

Under the Fair Credit Reporting Act, you are also afforded the right to dispute the accuracy or completeness of any information contained in the report. You may do so by providing a written dispute of the inaccurate information directly to Applicant Insight. If appropriate, Applicant Insight will reinvestigate and issue an updated report within thirty (30) days.

We wish you the best of luck in your future endeavors.

Regards,

Compliance Department